



JAMK UNIVERSITY OF APPLIED SCIENCES INFORMATION SHEET

Full legal name of the institution	Jyväskylän ammattikorkeakoulu/ JAMK University of Applied Sciences
Erasmus code	SF JYVASKY11
Head of institution	Rector Jussi Halttunen
Institution's website	www.jamk.fi

International Services	Address: Rajakatu 35, FI-40200 Jyväskylä, FINLAND E-mail: General questions: international@jamk.fi Agreements: international.agreements@jamk.fi Fax: +358 14 449 9694	
Contact Person	Function	E-mail/ phone
Ms Nina Björn	International Relations Manager Institutional Erasmus Coordinator The coordination and development of internationalisation at JAMK (education), strategy work including Agreement on Objectives, budgeting, network cooperation, institutional contact person of Erasmus-programme	nina.bjorn@jamk.fi +358 40 585 6791
Ms Maarit Sinikangas	International Relations Planner Planning and developing operations concerning international affairs, coordination of cooperation agreements	maarit.sinikangas@jamk.fi +358 50 417 5123
Ms Miska Lepistö	International Relations Planner On leave of absence as of 28.2.2014 until further notice	
Ms Katja Liimatainen	International Relations Planner Planning and developing operations concerning international affairs and processes concerning international cooperation and mobility, administration of Erasmus-programme (student and trainee mobility). Helps the staff in matters related to international cooperation and mobility, administration and grants of Erasmus-programme (teacher and staff mobility)	katja.liimatainen@jamk.fi +358 40 566 0402
Ms Alison Doolittle-Suokas Outgoing exchange students	Coordinator Administration of <u>outgoing student</u> mobility; helps the outgoing exchange students in the process of mobility, administrates the mobility documents and the grants for student and trainee mobility. Coordination of Friend Family – programme and orientations	alison.doolittle-suokas@jamk.fi +358 50 409 7568
Ms Maaria Tommila Incoming exchange students	International Relations Secretary Administration of <u>incoming student</u> mobility; helps the incoming exchange students in the process of mobility and administrates the mobility documents	maaria.tommila@jamk.fi +358 50 438 9983
International Coordinators of the Schools	School and study field specific information and operations concerning international affairs, cooperation and mobility	See the contact list on the last page



Information for Partners	www.jamk.fi/en/JAMK-information/international/For-partners-and-businesses/
Information for Visitors (e.g. teacher or other staff member planning to visit JAMK)	www.jamk.fi/For-visitors Staff members with disabilities: www.jamk.fi/Accessibility-in-Exchanges Recommended language skills for Erasmus teachers/staff members: B2
Information for Incoming Exchange and Double Degree Students	
Important information for exchange students	www.jamk.fi/For-incoming-exchange-and-double-degree-students
Study Programmes offered and Courses taught in English	www.jamk.fi/Study-Programmes-and-Courses-offered-for-Exchange-and-Double-Degree-Students The courses for the next academic year will be published on our website about six months prior to the beginning of the next semester.
Credits/Credit hours per academic year	The student's yearly workload is 1600 hours corresponding to 60 ECTS Credits.
Assessment, ECTS, guidance, student workload, exams, study culture	www.jamk.fi/Studying-as-an-exchange-and-double-degree-student
Academic year and semester dates	www.jamk.fi/General-Information-for-Exchange-and-Double-Degree-Students
Language of instruction	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Finnish
Is a Finnish language course organised for incoming students?	Yes
Application deadlines	15 May for the following autumn semester and the following academic year 31 October for the following spring semester
Admission approval/rejection	For exchanges starting in the autumn semester the letter of acceptance and practical information will be sent by week 23 (beginning of June). For exchanges starting in the spring semester the letter of acceptance and practical information will be sent by week 47 (end of November).
Application Procedure	www.jamk.fi/Application-Periods-and-Process-for-Exchange-and-Double-Degree-Students
Admissions Criteria	www.jamk.fi/Admissions-Criteria-for-Exchange-and-Double-Degree-Students
Required language skills	B1 (Home institution is responsible for checking students' language skills)
Students with disabilities	www.jamk.fi/Accessibility-in-Exchanges
Orientation	Orientation for Exchange Students takes place at the beginning of each semester (end of August/beginning of January) www.jamk.fi/Services-for-Foreign-Students
Services for exchange students (e.g. tutoring, Friend Family Programme)	www.jamk.fi/Services-for-Foreign-Students
Accommodation	www.jamk.fi/Accommodation-for-Exchange-and-Double-Degree-Students
Visa, residence permit and right of residence	www.jamk.fi/Visa-Residence-Permit-and-Right-of-Residence-for-Exchange-and-Double-Degree-students



Insurance	www.jamk.fi/Insurance-Coverage-for-Exchange-and-Double-Degree-Students
Transcript of records	Sent twice a year: For spring semester/the whole academic year within 5 weeks after all the grades have been given or by the end of September at the latest For autumn semester within 5 weeks after all the grades have been given or by the end of February at the latest
Study material	A student may have to acquire study material and in that case has to cover the costs.
Approximate <u>monthly</u> costs (in Euros)	750€
Food	Approximately 2,60 €/meal at the student cafeteria
City transportation	A single ticket costs 3,30 €. Students can buy student priced travel cards: e.g. 10 trips cost 24,50 € and is valid for 12 months, ticket for 30 days costs about 62 €
Students' organization Contact information	Student Union JAMKO kv@jamko.fi , www.jamko.fi
Websites for other useful information for incoming international students	JAMK University of Applied Sciences - www.jamk.fi City of Jyväskylä - www.jyvaskyla.fi Discover Finland - http://finland.cimo.fi Virtual Finland - http://virtual.finland.fi Travel in Finland - www.travel.fi/int Weather - www.foreca.com/eng/weather Centre for International Mobility - www.cimo.fi Finland - www.visitfinland.co

International Coordinators of the Schools

School of Technology

Ms. Outi Laitinen, tel. +358 40 705 4506
Rajakatu 35, FI-40200 Jyväskylä, room F131

Ms. Sanna-Leena Piironen
On a leave of absence from August 2013 onwards

School of Business

Ms. Minna Junttila, tel. +358 40 588 6533
Rajakatu 35, FI-40200 Jyväskylä, room C222

Mr. Risto Korkia-Aho, tel. +358 40 521 5687
Rajakatu 35, FI-40200 Jyväskylä, room B206

School of Health and Social Studies (includes Music)

Ms. Armi Hirvonen, tel. +358 40 849 4035
Piippukatu 2, FI-40100 Jyväskylä, room D541

Teacher Education College

Mr. Jari Aho, tel. +358 40 532 2748
Piippukatu 2 (visiting address Piippukatu 11),
FI-40100 Jyväskylä

E-mails: [firstname.lastname\(at\)jamk.fi](mailto:firstname.lastname(at)jamk.fi)