

GENERAL INFORMATION	
Erasmus code	F PARIS 105
Website	IPAG Business School
E-mail	international@ipag.fr

ERASMUS+ CONTACTS	
Your contact person at IPAG Business School <ul style="list-style-type: none"> - Student Exchange - Teacher and Staff Exchange - Academic Advising 	Nice: Ms Caroline FERRERO and Paris: Mr Jaime GARCIA Tel. +331493133920 Tel. +33153633624 E-mail: c.ferrero@ipag.fr and j.garcia@ipag.fr Addresses: Nice Campus : 4 Boulevard Carabacel 06000 Nice France Paris Campus : 184 Boulevard Saint Germain 06000 Nice France
Head of International Services <ul style="list-style-type: none"> - Planning and Development - International Relations 	Dr. Bernard Terrany Tel. +331493133906 E-mail: b.terrany@ipag.fr Based in Paris Campus

MODIFICATION AND TERMINATION OF THE ERASMUS+ AGREEMENT	
Changes in the mobility data	The partners commit to agree on and confirm the changes in the mobility data by no later than the end of January in the preceding academic year.
Unilateral termination	In the event of unilateral termination, a unilateral decision to discontinue the exchanges notified to the other party by 1 August will only take effect as of 1 August of the following year. In the event of termination, any student(s) already selected on an exchange or participating in an exchange will have the opportunity to complete any courses where they are enrolled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

RECOMMENDED LANGUAGE SKILLS	
Language of instruction	English
Recommended language of instruction level: Student Mobility for Studies	C1 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr
Recommended language of instruction level: Staff Mobility for Teaching	C1 (Common European Framework of Reference for Languages) http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

STUDENTS AND STAFF WITH DISABILITIES	
General Information	The needs of physically disabled mobile participants are taken into account in the facilities. Some of IPAG's premises might be difficult to access when having a physical disability. Special exam arrangements can be made for disabled students to the extent that this is practically possible. Mobile persons with special needs are advised to inform the International Services about the needs already before arrival. Information concerning the health of students and staff is kept confidential.
Contact	Nice: Ms Caroline FERRERO and Paris: Mr Jaime GARCIA Tel. +331493133920 Tel. +33153633624 E-mail: c.ferrero@ipag.fr and j.garcia@ipag.fr

ADMISSION FOR EXCHANGE STUDENTS	
Student Exchange Website and Guide	http://www.ipag.fr/en/international/international-students/exchange/
Term Dates	Autumn term: End-August - End of December Spring term: End January - End of May
Application Deadline	For autumn term and full academic year: 15 May For spring term: 15 November The receiving institution will send its decision within 4 weeks of the application deadline.
Application Documents	<ul style="list-style-type: none"> • Scanned application form • course choices • Transcript of Records • passport photo + ID • health insurance
ARRIVAL SERVICES	
Orientation Dates	IPAG Business School organises an orientation for exchange students at the beginning of every semester.
HOUSING	
General Information	IPAG Business School guides incoming mobile participants in finding accommodation.
Housing Contact	E-mail: c.ferrero@ipag.fr or j.garcia@ipag.fr Nice: Ms Caroline FERRERO and Paris: Mr Jaime GARCIA
INSURANCE	
General Information	IPAG Business School guides incoming and outgoing mobile participants in obtaining insurance cover. Incoming student is responsible for making sure that s/he has an appropriate insurance cover during the exchange period. IPAG Business School Incoming staff is responsible for making sure that s/he has a appropriate insurance cover during the exchange period. Outgoing staff has an insurance cover organized by IPAG Business School.
Contact	E-mail: c.ferrero@ipag.fr or j.garcia@ipag.fr Nice: Ms Caroline FERRERO and Paris: Mr Jaime GARCIA
VISA	
General Information	IPAG Business School provides assistance in obtaining visa for mobile participants.

ACADEMICS	
Course Details	<u>Courses taught in English</u>
Grading system	<p>The French grading system is based on a 20-point grading scale. 10 is the pass mark</p> <ul style="list-style-type: none"> • 16–20: very good (<i>très bien</i>: TB) • 14–15.9: good (<i>bien</i>: B) • 12–13.9: satisfactory (<i>assez bien</i>: AB) • 10–11.9: correct (<i>passable</i>) • 0–9.9: fail (<i>insuffisant</i>) <p>Resits are available if a student fails to pass an exam.</p>
Transcript of Records	A Transcript of Records will be issued by IPAG Business School 8 weeks after the assessment period has finished.