



Affiliated with Universidad Complutense

**FINANCIAL [THINKING]**

**CUNEF (COLEGIO UNIVERSITARIO DE ESTUDIOS FINANCIEROS)**

<b>Institution Name</b>	CUNEF (Colegio Universitario de Estudios Financieros)
<b>Erasmus Code</b>	EMADRID03
<b>Head of International Department</b>	Patricia Enríquez
<b>New Address (from September 2014)</b>	C/ Leonardo Prieto Castro, 2, 28040-Madrid, Spain
<b>Telephone</b>	+ 34 91 4480892
<b>Fax</b>	+ 34 91 4480892
<b>Website</b>	<a href="http://www.cunef.edu/web/internacional">http://www.cunef.edu/web/internacional</a>

**INTERNATIONAL PARTNERSHIP OFFICE TEAM**

<b>Name &amp; Title</b>	<b>Responsibilities</b>	<b>Email</b>
<b>Patricia Enríquez</b>	Head of Department	<a href="mailto:patricia.enriquez@cunef.edu">patricia.enriquez@cunef.edu</a>
<b>Rosario Sánchez</b>	Outgoing Officer	<a href="mailto:rsanchez@cunef.edu">rsanchez@cunef.edu</a>
<b>Maika Marfil</b>	Outgoing Officer	<a href="mailto:maika.marfil@cunef.edu">maika.marfil@cunef.edu</a>
<b>Natalia Rebolledo</b>	Incoming Officer	<a href="mailto:natalia.rebolledo@cunef.edu">natalia.rebolledo@cunef.edu</a>

**ACADEMIC CALENDAR 2017-2018 (Suitable to Changes)**

<b>Undergraduate programmes</b>	
Semester dates:	
<b>Autumn Semester</b>	11 <sup>th</sup> September – 21 <sup>st</sup> December, both inclusive.
<b>Exams</b>	8 <sup>th</sup> – 20 <sup>th</sup> January, both inclusive.
<b>Reset Exams</b>	6 <sup>th</sup> – 18 <sup>th</sup> June, both inclusive.
<b>Spring Semester</b>	29 <sup>th</sup> January – 11 <sup>th</sup> May, both inclusive.
<b>Exams</b>	14 <sup>th</sup> - 31 <sup>st</sup> May, both inclusive.
<b>Reset Exams</b>	19 <sup>th</sup> – 30 <sup>th</sup> June, both inclusive.

**ACADEMICS**

4 Year Degree in Business Administration and Management (English or Spanish). <a href="http://www.cunef.edu/web/ade">http://www.cunef.edu/web/ade</a>
6 Year Degree in Law and Business Administration and Management (Spanish). <a href="http://www.cunef.edu/web/doble-grado-en-derecho-y-ade">http://www.cunef.edu/web/doble-grado-en-derecho-y-ade</a>
4 Year Degree in Law (Spanish). <a href="http://www.cunef.edu/web/grado-en-derecho/plan-de-estudios">http://www.cunef.edu/web/grado-en-derecho/plan-de-estudios</a>

**OTHER INTERNATIONAL COURSES 3 credits / semester (Free of charge)**

CUNEF offers the possibility of carrying out the following courses, in addition to those offered in the syllabus: - <b>Spanish for Business (Students will be allocated in different levels). *this course may be subject to change</b> - <b>Culture and Arts in Spain *this course may be subject to change</b>
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#### ACCOMMODATION

There are different possibilities offered to students for a semester or a full academic year (homestay, shared apartments, residences):  
<http://www.cunef.edu/web/internacional/alojamiento>

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#### APPLICATION PROCESS

##### Pre-registration Procedure

The deadlines for submitting the application

Autumn Semester: 30<sup>th</sup> May

Spring Semester: 30<sup>th</sup> November

##### Arrival: Welcome Meeting (Suitable to Changes)

Autumn Semester: 7<sup>th</sup> September

Spring Semester: 25<sup>th</sup> January\*may be subject to change

#### GRADING SYSTEM

CUNEF	CUNEF	CUNEF	ECTS	Definition
10+	Matrícula de Honor	4	A	Excellent
9-10	Sobresaliente	3	B	Very good
7-8.9	Notable	2	C	Good
5-6.9	Aprobado	1	D & E	Satisfactory+Sufficient
0-4.9	Suspense	0	F & FX	Fail

1 ECTS is 25 hours.

Full academic year around 60 ECTS.