



HOCHSCHULE OSNABRÜCK
UNIVERSITY OF APPLIED SCIENCES



University Details

Full legal name of the institution	Hochschule Osnabrück (HS OS) English: Osnabrück University of Applied Sciences (OS UAS)
ERASMUS code OID, PIC, EUC	D OSNABRU 02 OID: E10208677, PIC: 999846416, EUC: 29857-LA-1-2014-1-DE-E4AKA1-ECHE
President	Professor Dr. Andreas Bertram
Website of OS UAS	www.hs-osnabrueck.de
Postal address Courier address	Postfach 19 40, D-49009 Osnabrück, Germany Albrechtstr. 30, D-49076 Osnabrück, Germany

Center for International Mobility (CIM) and Housing Service

Visitors' address	Hochschule Osnabrück Center for International Mobility (CIM), AB building Albrechtstr. 30, D-49076 Osnabrück, Germany www.hs-osnabrueck.de/en/international/ and www.hs-osnabrueck.de/de/wir/organisation/organisationseinheiten/center-for-international-mobility/
Head of Center for International Mobility (CIM)	Gunhild Grünanger, phone: +49/541/969-2966 e-mail: g.gruenanger@hs-osnabrueck.de
Institutional ERASMUS Coordinator, Coordinator International Summer University (ISU)	Christiane Hendess, phone: +49/541/969-2935 e-mail: c.hendess@hs-osnabrueck.de ; isu@hs-osnabrueck.de
Coordinator International Summer and Winter Programs	Shelby Long-Gräuler, phone: +49/541/969-3979 e-mail: s.long@hs-osnabrueck.de ; intensive-german@hs-osnabrueck.de
Housing Service	Kathrin Heukamp, phone: +49/541/969-3228 e-mail: housing@hs-osnabrueck.de

Faculty of Business Management and Social Sciences (BMSS)

Dean and Vice-President for International Affairs	Professor Dr. Andrea Braun von Reinersdorff phone +49/541/969-3297, e-mail: a.braun@hs-osnabrueck.de
Academic Dean for International Affairs, Academic Director of OS UAS China Competence Center	Professor Dr. Hendrik Lackner phone: +49/541/969-3456, e-mail: h.lackner@hs-osnabrueck.de
Website of the faculty	www.hs-osnabrueck.de/en/wiso/

International Faculty Office (IFO)

Visitors' address	Hochschule Osnabrück International Faculty Office (IFO), CB building Faculty of Business Management and Social Sciences Caprivistr. 30 A, D-49076 Osnabrück, Germany www.hs-osnabrueck.de/en/wiso/international/
Head of International Faculty Office, Coordinator Block Week, International Guests, Bilateral Agreements	Fides Kammann-Lippelt, phone: +49/541/969-3816 e-mail: f.kammann-lippelt@hs-osnabrueck.de
Incoming Student Advisor: Europe, Latin America	Michaela Buchholz, phone: +49/541/969-2076 e-mail: m.buchholz@hs-osnabrueck.de
Incoming Student Advisor: North America, Africa, Asia, Australia	Gita Lestari, phone: +49/541/969-7052 e-mail: g.lestari@hs-osnabrueck.de
Coordinator Buddy Program, Orientation Days, Social Events, Academic Writing Seminar, Registration at Citizen Center Osnabrück	Susanne Blenk, phone: +49/541/969-3085 e-mail: s.blenk@hs-osnabrueck.de IFO Incoming Student Tutor, phone: +49/541/969-2208 e-mail: incoming-wiso@hs-osnabrueck.de
Coordinator DAAD Project China	Lu Chen, phone: +49/541/969-3756 e-mail: l.chen.1@hs-osnabrueck.de
Outgoing Student Advisor: Europe	Britta Horstmann-Koopmann, phone: +49/541/969-3632 e-mail: b.horstmann-koopmann@hs-osnabrueck.de
Outgoing Student Advisor: North and Latin America, Africa, Asia, Australia, New Zealand, Summer Schools Abroad; Block Week, International Guests	Heike Reichel, phone: +49/541/969-3009 e-mail: h.reichel@hs-osnabrueck.de

Information for Incoming Students	
Semester dates Latest day of arrival > one day before first orientation day Academic calendars	<u>Winter semester:</u> September 1 to February 28/29 <u>Lecture period:</u> mid-September to mid-January <u>Examination period:</u> mid-January to beginning of February <u>Summer semester:</u> March 1 to August 31 <u>Lecture period:</u> beginning of March to mid-June <u>Examination period:</u> mid-June to beginning of July <u>Orientation days:</u> two to three days in the week before the lectures begin, i. e. mid-Sept. (winter) or end of Feb. (summer), check academic calendars for exact dates, attendance mandatory for visiting students! www.hs-osnabrueck.de/wiso-incoming-academic-calendars
Online registration > admission and language requirements, documents required, application procedure, learning agreement etc. Application and nomination periods	www.hs-osnabrueck.de/wiso-incoming-registration <u>Winter semester:</u> March 1 to May 15 <u>Nomination deadline:</u> April 30 <u>Summer semester:</u> September 1 to November 1 <u>Nomination deadline:</u> October 15
Websites for incoming students > handbook for international students, buddy program, orientation days, visa, financing, insurances, costs etc. Course catalog for visiting students Module descriptions Languages of instruction Transcripts of records, German grading system	Incoming students at faculty BMSS: www.hs-osnabrueck.de/wiso-incoming-en Further information on study and life in Osnabrück: www.hs-osnabrueck.de/en/international/incoming/visiting-students/ www.hs-osnabrueck.de/wiso-incoming-course-catalog www.hs-osnabrueck.de/en/wiso/international/incoming/#c209983 German and English, plus various foreign language courses: www.hs-osnabrueck.de/en/wiso/international/incoming/#c209981 Issued by Student Affairs Office and posted at the earliest in March (after winter term), in September (after summer term): www.hs-osnabrueck.de/en/wiso/international/incoming/#c209987
Mandatory health insurance > must be valid during the whole period of the stay in Germany	<u>EU students:</u> European Health Insurance Card (EHIC) or equivalent document <u>Non-EU students:</u> German statutory health insurance. Foreign or private insurances only if these can be recognized in Germany – to be checked by an Osnabrück insurer! No student ID card without a proof of a valid insurance! In addition, we recommend to effect an accident and a private liability insurance, plus a travel health insurance for the journey to Germany. More details: check handbook for international students on incoming website
Monthly costs (in euros)	<u>Cost of living:</u> approximately 835 euros <u>Tuition and semester fees:</u> no tuition or semester fees for exchange students from partner universities within the agreed mobility numbers <u>Costs of stay in Germany:</u> see handbook on incoming website
Housing Service	www.hs-osnabrueck.de/en/housing-service/
International Language Schools German (during semester break) > organized by the Center for International Mobility, reduced course fees for exchange students from partner universities	<u>International Winter Language School German:</u> Four weeks in February www.hs-osnabrueck.de/international-winter-language-school <u>International Summer Language School German:</u> Four weeks from mid-August to mid-September www.hs-osnabrueck.de/international-summer-language-school
International Summer University (ISU)	www.hs-osnabrueck.de/international-summer-university
Guest lecturers	www.hs-osnabrueck.de/en/university/faculties/wiso/international/guest-lecturers/