

Universidad Autónoma de Madrid
Faculty of Economics & Business – FACT SHEET
Academic Year 2021-2022

FACULTY DATA

Faculty name	Facultad de Ciencias Económicas y Empresariales
Institutional ERASMUS code	E MADRID04
City and country	Madrid, Spain
Website	https://www.uam.es/ss/Satellite/Economicas/es/home.htm

INTERNATIONAL RELATIONS OFFICE DATA

Head & Institutional Coordinator <i>(Vice Dean of International Relations)</i>	Rafael de Arce / vicedecano.economicas.rrii@uam.es Phone: (+34) 91 49 76819
Responsible of the International Relations Office	Ms. Kaman Wu / ori.economicas@uam.es Phone: (+34) 91 497 5038
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Contact	E-Mail: ori.economicas@uam.es Phone: (0034) 91 497 6292 / (0034) 91 497 5038 / (0034) 91 497 3795
Website for incoming students	www.uam.es/economicas > International (upper menu) > Incoming (link here) Additional information about the online application is available on the UAM – International Exchange Office website (link). www.uam.es > (English) > International

EXCHANGE STUDENTS

ECTS credits	Yes
Language of instruction	Spanish and English
Language requirements	Good level in Spanish is compulsory in order to work in groups, attend courses and take exams (no certificate required). We strongly recommend that incoming Erasmus students (undergraduate) have at least B2 level of Spanish according to the Common European Framework of Reference for Languages (CEFR).



Accommodation / Public transport system	<i>What kind of accommodation is offered to the students?</i> Our International Office does not provide accommodation for exchange students. However, on the UAM website you will find useful information about HOUSING: http://www.uam.es/UAM/Oficina-de-Acogida/1242652242790.htm?language=en&nodepath=International%20Welcome%20Office Additional information about public transportation in Madrid: http://www.uam.es/UAM/Accesos/1242665899245.htm?language=es&nodepath=Accesos&pid=1242665899245
Students' assistance (help, tutoring, mentoring, coaching)	ESN (Erasmus student network) offers all exchange students guidance for their first days. They also offer leisure and cultural activities www.esnuam.org Please see the information about the Buddy Programme on the UAM Welcome Office's website.
Nomination deadline	Fall semester and full year: April 15 - May 31 Spring semester: September 1 - October 15 Through on-line form (the link to the online form has been emailed to our partners)
Application deadlines & registration calendar	Application deadline (student registration on SIGMA): • First semester and full year: from May 15th – June 15th • Second semester: Before October 31st
Academic calendar (2021-22)	Official UAM undergraduate / Bachelor calendar: www.uam.es > "Estudios" > "Estudios de Grado" > "Calendario". Link here. • <u>Fall semester</u>: September 7, 2021 – January 28, 2022 • <u>Spring semester</u>: January 31 – June 3, 2022 • <i>Resit exams</i> first and second semester: June 6 to July 2, 2021 Master programmes' calendar: the terms and start dates may vary from one programme to another. Check the specific calendar on the website of each programme.
Course information	All courses are listed here (sorted by Bachelor programme): www.uam.es/economicas > "Estudios" > "Guías docentes" • Incoming students may choose courses belonging to more than one undergraduate programme (years 2nd to 4th). • Some courses are not open to exchange students: courses of the 1st year (1er curso – groups X1X) or courses found on "asignaturas transversales" list. Groups with format XX9 do not accept exchange students.



	<i>Can students combine courses from different faculties?</i> Yes, but 51% of the courses should be from our Faculty Courses should be requested during specific periods through an on-line form. Admission to courses held at a different Faculty is subjected to the availability of spots in the early weeks of each semester. <i>Can students combine courses at bachelor and master level?</i> Only master students can combine bachelor and master courses. <i>What is the min. and max. course load?</i> There is no minimum amount of ECTS; at least 1 course per semester. Maximum is 30 ECTS per semester, 60ECTS per year. <i>What are the course requirements?</i> For joining 4th year courses ("4º curso" – groups X4X), advanced knowledge of the subject is highly recommended. <i>How do students complete their registration to the courses?</i> Students need to reserve courses / groups through our online platforms. The reservation will take place during specific dates, once the applications period is closed (dates to be determined). Detailed information will be emailed to the nominees as the dates get closer.										
Courses descriptions (syllabus)	www.uam.es/economicas > "Estudios" > "Guías docentes" http://www.uam.es/Economicas/GuiasProgramasDocentes/1242653361369.htm?language=es&nodepath=Gu?as%20y%20programas%20doctes										
Exam information	<i>When are exams organized? When are re-sit exams organized?</i> Fall: first two weeks after Christmas break (re-sit exams: June) Spring: second and third week of May (re-sit exams: June) Exams calendar of the Faculty of Economics (1st call "ordinaria" / retake "extraordinaria"): www.uam.es/economicas > "Estudios" > "Calendario de evaluación". (Information for UAM undergraduate courses)										
Grading system	From 0 to 10 <table><tr><td>9,0-10: MH - Matrícula de Honor</td><td>Excellent with honors</td></tr><tr><td>9,0-10: SB - Sobresaliente</td><td>Excellent</td></tr><tr><td>7,0-8,9: NT - Notable</td><td>Good</td></tr><tr><td>5,0-6,9: AP - Aprobado</td><td>Satisfactory</td></tr><tr><td>0,0-4,9: SS - Suspenso</td><td>Fail</td></tr></table>	9,0-10: MH - Matrícula de Honor	Excellent with honors	9,0-10: SB - Sobresaliente	Excellent	7,0-8,9: NT - Notable	Good	5,0-6,9: AP - Aprobado	Satisfactory	0,0-4,9: SS - Suspenso	Fail
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0,0-4,9: SS - Suspenso	Fail										
Language requirements	<i>In which language(s) is (are) the courses for exchange students taught?</i> Spanish (most of the courses) and English (very limited offer) <i>Which language level is expected?</i> B2 <i>Do students need to present a specific certificate?</i>										



	No <i>Do students need to pass a specific test?</i> No
Spanish language course	Spanish for foreigners language courses are held at UAM Servicio de Idiomas every semester. For information about fees and admissions, refer to servicio.idiomas@uam.es or www.uam.es/sidiomas
Insurance	<i>What kind of insurance do students need to hold?</i> European Health Insurance card for EU citizens For non-European students, proof of personal insurance