



FACT-SHEET 2019

INTERNATIONAL EXCHANGE PROGRAM

CONTACT INFORMATION

Ximena CARRASCO GUERRA

Exchange Coordinator
International Exchange Program
(571) 3419900 Ext: 4050

ximena.carrasco@uexternado.edu.co

exchanges@uexternado.edu.co

Address:

Universidad Externado de Colombia
Calle 12 N°1-17 Este
Bogotá - Colombia

APPLICATION PROCEDURE

Application Deadlines
Fall semester: May 15th
Spring semester: October 15th

Nomination

The Home University must nominate its students through the form <https://bit.ly/2HHi0yn>. Only Students nominated by their home institutions will be contacted for the application process.

Student's application

Only nominated students by their home institutions can apply. The applications have to be sent directly through an e-mail directed to exchanges@uexternado.edu.co with the following supporting documents:

- Application Form (we will send the form by mail)
- An official nomination letter from the Home University
- Original transcripts
- Copy of the student's passport
- One photo (jpg) (Document type photo)
- Proof of the International Health Insurance

Externado's International Exchange team will examine each application. In case of acceptance, we will send out an acceptance package for each student to the Home University via email.



ACADEMIC INFORMATION

Full course load per semester:

Except different rules from home universities, an exchange student has to take a full course load at the Universidad Externado, which it is equivalent to 18 credits per semester – around 6/8 subjects.

1 credit = 48 study hours/semester

Election of courses

Foreign students are authorized to select courses from others faculties, but they have to take at least 60% of credits in the faculty of registration. The exact number of courses or ECTS credits has to be determined by the home institution. Before coming at Externado, students must pre-select their subjects.

Professional Volunteer Program

The Faculty of Finance, Government and International Relations proposes a Professional Volunteer Program, which offers our visiting students the opportunity to increase the socio-cultural knowledge as a complement of their academic activities.

The program allows students to work with some recognized Colombian and International NGO's such as *Barefoot Foundation* and *Techo* among others, getting to know the real needs of the most vulnerable Colombian population.

The students receive academic credits for this activity. The number of credits will depend on the number of worked hours. The registration process starts at the beginning of each semester.

For more information, you can visit the program website:
<http://portal.uexternado.edu.co/irj/portal/anonymous?NavigationTarget=navurl://be15d586f8e2e0b2fe8699940113fa67>

LANGUAGE REQUIREMENTS

Spanish B1 according to the CEFR.

HEALTH INSURANCE

All exchange students are required to enroll in a comprehensive international health insurance.

LIFE IN BOGOTÁ

Accommodation

Universidad Externado does not have on-campus accommodation. However, the University offers to international students a 4-night stay, expenses paid, in a hotel downtown while they search for housing. As well, students can request for pick-up service at the airport upon their arrival.



Expenses

It is important to know that Bogotá is the third most expensive capital of Latin America. Depending on the needs, the average expenses per month could be around 500 \$US / 750 \$US.

Some estimated expenditures

Housing:

Apartments: from 200\$US to 400\$US/month

Food: 150\$US/month

Lunch in a restaurant close to the University: 5\$US (15000 Pesos COP)

Public Transport: 50\$US/month

Externado Student Health Insurance: 25\$US/semester

Student ID card: 14 \$US/semester

Orientation Week

International Student Orientation Week takes place one week prior to the beginning of each semester. During this week, the faculty organizes activities to help our visiting students to familiarize with the University, the city and the structure of the academic system at Externado. This time is also allocated for students to have a chance to look for housing options, a process that we support through a tour of the neighborhood and direct contact with students interested in hosting visiting students.