

INFORMATION SHEET 2017-2018

Contacts:

Director	Mr Patrick LE FLOCH	
Address	104 boulevard de la Duchesse Anne F-35700 RENNES, France	
Erasmus ID code	F RENNES28	
EUC reference number	28044-LA-1-2014-1-FR-E4AKA1-ECHE	
Name of International Office	INTERNATIONAL RELATIONS OFFICE	
Telephone / Fax	Tel: +33 - 2 99 84 39 18	Fax: +33 - 2 99 84 39 50
E-mail	relations.internationales@sciencespo-rennes.fr	
Director of International Relations	Mrs Marie PELICHET English teacher directeur-relations-internationales@sciencespo-rennes.fr	
Coordinator for the English Programme In charge of international relations	Marie PELICHET English teacher marie.pelichet@sciencespo-rennes.fr	
Coordinator for the French Programme	Marta IGLESIAS Spanish teacher marta.iglesias-casal@sciencespo-rennes.fr	
International Relations Officer Contact for partners Contact for outgoing students Contact for incoming students	Sophie DURGEAUD María ZUCCARELLI Caroline BIARD relations.internationales@sciencespo-rennes.fr	

Student Exchange Information:

Website for exchange students	http://www.sciencespo-rennes.fr/en/international-programmes.html	
Beginning and end of Semesters	<u>Semester 1</u> Starts: September 11 th Ends: December 22 th	<u>Semester 2</u> Starts: January 22 th Ends: May 31 st
Expected arrival dates for exchange students	Semester 1: Between 21 th and 25 th August*	Semester 2: beginning of January *
Orientation dates	Semester 1: From August 28 th (two weeks) *	Semester 2: From January 8 th (two weeks) *
Examination Period:	<u>Semester 1</u> End of December * for students registered for the 1 st semester only. Beginning of January for the others *	<u>Semester 2</u> Mid-May *
Vacation Period(s):	1 week in October + 2 weeks off for Christmas	1 week in March + 1 week in May
* All dates will be confirmed in a letter prior to student's arrival		

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Student exchange programmes:

Two programmes	The programme in French	The programme in English
	<p>Certificat d'Etudes Politiques (CEP, 2 semesters) or Attestation d'Etudes Politiques (AEP, 1 semester).</p> <p>The students follow two compulsory courses (French language and French history and civilization) and must choose at least 3 courses among those offered in the 1st, 2nd and 4th years (1st year Masters). They can choose one course taught in foreign language at the most.</p>	<p>Diploma of Political Studies in English (DPSE, 2 semesters) or Certificate of Political Studies in English (CPSE, 1 semester).</p> <p>The programme offers a general introduction to the political, social, and cultural landscapes of France and Europe, and examines important issues and debates in France today; all classes are taught in English. The curriculum takes the form of 5 compulsory modules per semester over two semesters. Each of these modules is worth 6 credits per semester and is composed of either one 20-hour course (6 ECTS) or two 10-hour courses (2x3 ECTS). Within these five modules is a compulsory French course – French as a Foreign Language (FLE) – which comprises 4 or 2 hours a week over 12 weeks (48h -6 ECTS or 24h-3 ECTS) in each semester. For the students whose level in French is sufficient, they have to choose a lecture in French. This lecture will be selected among the “conferences de méthodes” offered in the Institute of Political Studies’ programme that is compatible with the students’ schedule. This class will account for 3 ECTS per semester. The remaining four modules are within the relevant field in the social sciences.</p> <p>The DPSE or the CPSE is awarded to students achieving an overall average mark greater than or equal to 10/20. Students who do not achieve an overall average mark of 10/20 will only be awarded the credits for those courses in which they have achieved the average mark.</p> <p>If students enrolled in Diploma of Political Studies in English obtain satisfactory results in French at the end of the first semester, they may request a transfer to the French Certificate of Political Studies programme in semester 2, giving them access to a wider range of classes, mainly taught in French.</p> <p>As this programme is opened to around 30 students, with no or little French upon arrival, Sciences Po Rennes reserves the right to make a selection. If your students are interested in this programme, indicate it on the nomination sheet.</p>

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	The programme in French	The programme in English
Language requirements for exchange students	Sufficient command of the French language to understand and speak (B1/B2)	No or little French upon arrival. English level: B2
Courses available to exchange students (subject to modifications)	http://www.sciencespo-rennes.fr/fr/descriptifs-de-cours.html#cours	http://www.sciencespo-rennes.fr/en/english-programme.html
Optional Internship	International students can do an optional internship at the end of the semester (AEPa) or of the academic year (CEPa).	
When will transcript be released?	Semester 1: beginning of February Semester 2: beginning of July	
Grading system of the institution	ECTS grade	IEP grade
	A	16 et +
	B	14 – 15
	C	12 – 13
	D	11
	E	10
	FX	7 – 8 - 9
	IEP definition	
	EXCELLENT - outstanding performance with only minor errors	
	VERY GOOD - above the average standard but with some errors	
	GOOD - generally sound work with a number of notable errors	
	SATISFACTORY - fair but with significant shortcomings	
	SUFFICIENT - performance meets the minimum criteria	
	FAIL - some more work required before the credit can be awarded	

Application procedure and deadlines:

1) Nominations	Home university announce the names of the selected students to Sciences Po Rennes by completing every data requested in our Excel data-sheet "Announcement" and return it by email to: relations.internationales@sciencespo-rennes.fr best before 30 April for an admission in September and best before 30 September for an admission in January.
2) Applications	<p>After the nomination, the students will receive the link to complete the on-line application form. This form will be available (in English or in French) in March for an admission in September and in October for an admission in January.</p> <p><u>Deadlines for application:</u></p> <p>31 May for 1st semester or the academic year (for an admission in September)</p> <p>31 October for 2nd semester (for an admission in January)</p> <p>3) When the application has been submitted with the required documents, the International Relations Office sends a letter of admission or refusal to the students within 4 weeks.</p> <p>4) They will receive an information package by email, according to the chosen study program, mid-July for the admission in September or at the end of November for the admission in January.</p>
Relevant documents to be uploaded for application	<ul style="list-style-type: none"> - 1 passport size photo, - Most recent transcript(s) of records, - Proof of language proficiency, - Copy of identity card or passport

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Additional information:

Visa requirements	<p>A full description of the necessary procedures and documents is available on:</p> <ul style="list-style-type: none"> - the Ministry of Foreign Affairs website: http://www.diplomatie.gouv.fr/en/coming-to-france/ - the website of the national agency for the promotion of French higher education abroad, CampusFrance: http://www.campusfrance.org/en/rubrique/preparer-son-sejour - the website of the Rennes International Mobility Centre: https://mobilite-rennes.ueb.eu/en/international-student/helping-international-students-settle
Insurance	<p>If the students are citizens of a country that is not a member state of the European Economic Area, they will legally be required to take the <u>minimum</u> student Social Security cover in France (217 € in 2017-2018). The fee entitles them to a partial refund; to obtain the rest the students must take out a student mutual insurance policy.</p> <p>As well as being covered for their health, the students need to have what is called « assurance sociale ». It is especially needed if the students cause an accident. This insurance policy itself is called « responsabilité civile » and can be purchased when arriving in Rennes through the two main student insurance agencies (LMDE or SMEBA).</p> <p>LMDE (La Mutuelle Des Etudiants) https://www.lmde.fr/securite-sociale-etudiante/etudiants-etrangers-en-france</p> <p>SMEBA (Société Mutualiste des Etudiants Bretagne Atlantique) https://www.smeba.fr/foreign-students.html</p>
Housing	<p>The IEP has an agreement with the CROUS which deals with accommodation in halls of residence. The CROUS authorities have fixed a rather drastic quota on the number of student bedrooms allocated to the IEP-Rennes for our international students. That is to say that we normally obtain a small number of the rooms we apply for. This is why the IEP can't guarantee a room to each student.</p> <p>We will inform by email your students of the result of the rooms attribution at the end of June for an admission in September and in November for an admission in January.</p> <p>If the IEP could not reserve a room for your students, the student association "Zephyr" will help them in their research for housing.</p>
Does Sciences Po Rennes provide on-campus housing?	<p>Some places available in a Residence Hall situated approximately a 15 minutes walk from Sciences Po Rennes.</p> <p>The admission is for the following period: September 1st to May 31st.</p>
Application procedure and deadlines for housing	<p>By completing the section "accommodation" of the application form.</p> <p>Same as application deadlines</p>
Contact for detailed information	<ul style="list-style-type: none"> - Ms Caroline BIARD for an accommodation in Residence Hall (relations.internationales@sciencespo-rennes.fr) - We are currently working with the student association ZEPHYR (zephyrassociation@gmail.com) to find solutions for a better organisation of the « flat-hunt ». Some flats are furnished, but the majority are unfurnished. - To find a private accommodation : https://mobilite-rennes.ueb.eu/en/international-student-your-stay-rennes/finding-accommodation-rennes

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Fees and Others:

Do students need to pay any other fees? (e.g. administration fee)	No
Monthly costs	<p>(1) Housing: 244 € / month in Residence Hall (in 2017-2018) Prices range from 350 € to 500 € per month for a studio flat. Before moving into a flat, you will have to provide at least 2 months rent in deposit, so students must bring sufficient money to cover this.</p> <p>Meals: university restaurant ticket : 3,25 € (in 2017/2018)</p> <p>Transportation: 1,50 € for a combined bus + metro ticket</p>
Is arrival pick-up service provided to exchange students? If yes, how do they apply?	Students members of the student society ZEPHYR can pick the exchange students up at the airport or railway station. Contact them at: zephyrassociation@gmail.com

Since 1998 a representative of foreign students has been elected at the Administration Board of the IEP. This allows our foreign guests to express their remarks, suggestions and criticisms during the decision-process of the Institute.

Each semester, Sciences Po Rennes recruits invited professors with a research and teaching approach. We would like the academic to work both on research topics with professors from the Institute of Political Studies and on our course offering in direct contact with students.
To be selected, academics must send their CV to Marie PELICHET at marie.pelichet@sciencespo-rennes.fr

updated 10/2017