

PARTNER INFORMATION SHEET 2018/19

Full legal name of the institution	Hochschule Bremen, City University of Applied Sciences (HSB)	
Erasmus Code	D Bremen04	
Address	Neustadtswall 30, 28199 Bremen, Germany	
Institution's Website	HSB: www.hs-bremen.de	
English	Information for INCOMING Exchange Students:	
German	www.hs-bremen.de/internet/de/international/office/incomings/austausch	
	www.hs-bremen.de/internet/en/international/office/incomings/austausch	
International Office	International Office AB-Building, Rooms AB 104-108 Neustadtswall 30, 28199 Bremen, Germany Institutional Coordinators for INCOMING Students: Christiane Sgonina & Antje Nantcho T +49 (0) 421 5905-2160, -2440 E International-office@hs-bremen.de ERASMUS+ Institutional Coordinator & Deputy Institutional Coordinator: Ilka Knippel & Antje Nantcho T +49 (0) 421 5905-4135, -2440 F +49 (0) 421 5905-4109 E erasmus@hs-bremen.de	
Your contact persons: Departmental Coordinators INCOMING and OUTGOING Students	Claudia Kuhlmann T +49 (0) 421 5905-4230 E claudia.kuhlmann@hs-bremen.de F +49 (0) 421 5905 4815 W www.zibp-sib.hs-bremen.de School of International Business (SiB) Office of International Relations and Business (ZIBP) Werderstraße 73 28199 Bremen Germany Stefanie Gösling T +49 (0) 421 5905 -4814 E stefanie.goesling@hs-bremen.de	
Courses offered for Incoming Students	School of International Business: www.zibp-sib.hs-bremen.de/courses	
Language of Instruction	English and German	

Semester Schedule	Winter Semester 2018/2019	Summer Semester 2019
Nomination Deadlines Application Deadlines	Before application deadline June 1 (same year)	Before application deadline January 15 (same year)
Orientation Week (OW)* Lecture Dates Exam Dates *Compulsory attendance, students should arrive a few days before the OW	24.09. – 28.09.2018 (morning) 01.10.2018 – 25.01.2019 26.01.2019 – 09.02.2019	04.03. – 08.03.2019 (morning) 11.03.2019 – 28.06.2019 29.06.2019 – 15.07.2019
German Intensive Language Course for Incoming Students	25.09. – 28.09.2018 (afternoon)	05.03. – 08.03.2019 (afternoon)
German Language Courses during the Semester	60-hrs-course for EUR 160,- (6 ECTS)	
<u>Approximate costs (in Euro) for:</u> Onetime payment: - Visa fees (BSU) for non-European - Study material/ books - City and regional transportation Monthly: - Accommodation - Health insurance - Food and Beverage Overall for about five month Overall per month	~ 100,00 ~ 35,00 ~ 250,00 contribution per semester (semester ticket, Student Services, General Students' Committee) ~ 250,00 - 350,00 ~ 83,00 ~ 200,00 -300,00 ~ 3800,00 (including Visa costs) ~ 760,00	
Other useful Information or Websites for Incoming Students	www.bremen.de www.bremen-tourism.de www.stw-bremen.de www.meinestadt.de/Bremen	

Application to our Exchange Programme:

- 1) The student contacts the person in charge of the cooperation at his/her home institution in order to make arrangements for his/her studies at HSB in Bremen.
- 2) The coordinators at the home institution and HSB will inform the applicant about the application details.
- 3) The coordinator at the home institution sends a list with the names of nominated students to HSB. The nominations should include:
 - full name of student: name and last name
 - email address
 - field of study at the home institution
 - subject area at HSB
 - exchange period at HSB: winter semester XX / summer semester XX / full year XX
- 4) HSB will send an email to the coordinator at the home institution and/or the student with a link to HSB's online application form (open for 3 months):
 - for the winter semester: March 1 – June 1
 - for the summer semester: (March 1 – June 1) or October 15 – January 15
- 5) The students will receive an acceptance letter and admittance information after they have submitted their complete online application and have been accepted by HSB.

→→ Please note: We do not require any postal sent original documents. Online registration and/or email nomination is perfectly fine.