

## 2018/19 INFO SHEET FOR STUDENTS

### GENERAL INFORMATION

Institution	Universidad Europea de Madrid	
Erasmus Code	E Madrid18	
PIC Code	998597056	
Campus Villaviciosa de Odón	Calle Tajo, s/n 28670 Villaviciosa de Odón Madrid - SPAIN	
Institution Website	<a href="http://madrid.universidadeuropea.es/">http://madrid.universidadeuropea.es/</a>	
Contact	International Office	<a href="mailto:international@universidadeuropea.es">international@universidadeuropea.es</a> +34 912115569

### SCHOOLS

	International Academic Coordinator	Subject area
School of Social Sciences and Communication	Luis Fernando Gracia <a href="mailto:luisfernando.gracia@universidadeuropea.es">luisfernando.gracia@universidadeuropea.es</a>	Business
	Miguel Ángel Alonso <a href="mailto:miguelangel.alonso@universidadeuropea.es">miguelangel.alonso@universidadeuropea.es</a>	Communication Law
School of Architecture, Engineering, Arts and Design	Andrés Abasolo <a href="mailto:andres.abasolo@universidadeuropea.es">andres.abasolo@universidadeuropea.es</a>	Architecture Arts and Design Engineering
School of Biomedical and Health Sciences	Cristina Bamond <a href="mailto:cristina.bamond@universidadeuropea.es">cristina.bamond@universidadeuropea.es</a>	Medicine Dentistry Pharmacy and Biotechnology Nursing Psychology
School of Sports Sciences and Physical Therapy	Cristina Bamond <a href="mailto:cristina.bamond@universidadeuropea.es">cristina.bamond@universidadeuropea.es</a>	Sports and Sports Management Physical Therapy

### COURSE INFORMATION

Shared Folder	You will find all you need to know about your stay at Universidad Europea de Madrid in this <a href="#">link</a>	
Course Catalogue	Find the course catalogue for 2018-19 in the <a href="#">Shared Folder</a> .. You can also find a website to simulate your own <a href="#">Timetable</a> . Make sure to review the information regarding semester, language of instruction and prerequisites. The International Office has created a <a href="#">video</a> explaining how it works.	
Language of Instruction	Spanish/English	
Language Requirements	General programs	Spanish B2 / English B2
	Medicine, Nursing and other health related programs involving placements	Spanish B2

Language Courses	UEM's <a href="#">Language Center</a> offers language courses during all terms including Spanish language courses at various levels ( <a href="mailto:language.center@universidadeuropea.es">language.center@universidadeuropea.es</a> ).
Academic Calendar	<p>Semester 1 (S1) 10<sup>th</sup> September, 2018 -25<sup>th</sup> January, 2019</p> <p>Semester 2 (S2) 28<sup>th</sup> January, 2019 -14<sup>th</sup> June, 2019</p> <p>* Please check the official calendar in the following link: <a href="#">Academic calendar</a>.</p>

## ONLINE APPLICATION

Application Online	<p>Nominated students need to complete the online application: <a href="#">Online application</a></p> <p>Find here a short video with a demo on how to complete your application: <a href="#">Video</a></p> <p><i>* Only the applications from students previously nominated will be valid.</i></p> <p><b>Deadline for online applications:</b></p> <table> <tr> <td>Semester 1 and full academic year:</td><td>1<sup>st</sup> to 31<sup>st</sup> May, 2018</td></tr> <tr> <td>Semester 2:</td><td>1<sup>st</sup> to 31<sup>st</sup> October, 2018</td></tr> </table>	Semester 1 and full academic year:	1 <sup>st</sup> to 31 <sup>st</sup> May, 2018	Semester 2:	1 <sup>st</sup> to 31 <sup>st</sup> October, 2018
Semester 1 and full academic year:	1 <sup>st</sup> to 31 <sup>st</sup> May, 2018				
Semester 2:	1 <sup>st</sup> to 31 <sup>st</sup> October, 2018				
Stay Extensions	<p>Students may request to extend their stay once they have arrived at UEM.</p> <p><b>Extension type:</b></p> <table> <tr> <td>Stays planned just for S1, extensions to S2:</td><td><b>Deadline:</b> 30<sup>th</sup> September, 2018</td></tr> <tr> <td>Stays planned to end in S2 2018/19, extensions to S1 2019/20</td><td>26<sup>th</sup> April, 2019</td></tr> </table> <p>The student's home university should request the extension contacting us at <a href="mailto:international@universidadeuropea.es">international@universidadeuropea.es</a> before the deadline.</p>	Stays planned just for S1, extensions to S2:	<b>Deadline:</b> 30 <sup>th</sup> September, 2018	Stays planned to end in S2 2018/19, extensions to S1 2019/20	26 <sup>th</sup> April, 2019
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## ENROLLMENT

Specific conditions	<p>In their <u>online application forms</u>, students are required to choose one subject area (please, see the list of subject areas in the box Schools). They will also be required to choose a tentative course list, which will be confirmed by UEM at a later stage. All enrolled courses must belong to the chosen subject area.</p> <ul style="list-style-type: none"> <li>Students may choose courses according their mother tongue</li> <li>Students will not be allowed to enroll courses from a different subject areas or schools.</li> </ul> <p><b>Important exceptions!</b></p> <ul style="list-style-type: none"> <li>School of Architecture, Engineering, Arts and Design: All students in this school will be able to enroll courses from any subject area in this school, provided they meet the prerequisites.</li> </ul> <p>*Final enrollment will always need approval from the International Academic Coordinator at UEM.</p> <p>**Note that availability of courses is limited. Enrollment will be done under a "first come first served" basis.</p> <p>***Information about enrollment and requests for changes will be detailed in the Incoming Students Guide for all accepted students.</p>
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Maximum ECTS	<p>There is a maximum number of ECTS credits that can be selected depending on the duration of stay at UE Madrid</p> <p><b>1 Semester: 30 ECTS</b> <b>2 Semesters: 60 ECTS</b></p> <p><b>Important exception!</b> Students will be able to sign up for a <b>fee-paying</b>, 6ECTS Spanish Course on top of this. There will be Spanish Courses during all two semesters. More information will be available in the <i>Incoming Students Guide</i>, which will be in the <a href="#">Shared Folder</a>.</p>
Study Abroad Program	<p>Institutions are also welcomed to nominate students <b>outside our existing Bilateral Agreements</b>. Please find here information about our <a href="#">Study Abroad program</a>.</p>

## TRAVEL INFORMATION

Visa Requirements	<p>Compulsory for non-EU students, please check your student's visa requirements at the Spanish Embassy or Consulate in your home Country.</p>
Residence Permit	<p>Students are strongly recommended to register at the Immigration Service in order to get the residence permissions <a href="https://sede.administracionespublicas.gob.es/icpplus/index.html">https://sede.administracionespublicas.gob.es/icpplus/index.html</a></p>
Health Insurance	<p>Universidad Europea does not offer health insurance; students are responsible for obtaining International health insurance valid throughout their stay in Spain/Europe. One option can be the following: <a href="http://www.aonstudentinsurance.com">www.aonstudentinsurance.com</a></p>
Accommodation	<p>UE offers on-campus accommodation. Please visit the following link: <a href="http://madrid.universidadeuropea.es/alumno-uem/soy-nuevo/alojamiento">http://madrid.universidadeuropea.es/alumno-uem/soy-nuevo/alojamiento</a> It is not mandatory to apply for housing through UE. Please visit this page for alternative options: <a href="http://www.aluni.net/es/">http://www.aluni.net/es/</a> <a href="http://www.citylifemadrid.com/housing/">http://www.citylifemadrid.com/housing/</a></p>