



FACT SHEET 2019/2020

International Office



Official Name	School of Business, Economics and Law University of Gothenburg, Sweden
Erasmus Code EUC Code	S GOTEBOR01 29364
Internet	www.handels.gu.se/international
International Office	Visiting Address: Vasagatan 1 Postal Address: Box 602, SE 405 30 Gothenburg, Sweden
Contacts	<p>Catharina Miklin - Director E-mail: catharina.miklin@gu.se Phone: +46 31 786 4946</p> <p>Sara Fallegård - Coordinator (maternity leave until August 2019) Replaced by: Albin Falck E-mail: albin.falck@gu.se Phone: +46 31 786 4452</p> <p>Vivian Bissada - Coordinator E-mail: vivian.bissada@gu.se Phone: +46 31 786 4494</p> <p>Kajsa Wigren - Coordinator E-mail: kajsa.wigren@gu.se Phone: +46 31 786 4649</p> <p>Chie Inoue – Administrator E-mail: chie.inoue@gu.se Phone: +46 31 786 4493</p>
Contact for Incoming Students	International Office E-mail: exchange@handels.gu.se Phone: +46 31 786 4493/94
Academic Calendar	Autumn Semester: September 2 - January 19 Spring Semester: January 20 - June 7

Application Deadlines	Autumn Semester: May 15 Spring Semester: November 15
Nomination Process	Partner institutions are invited to e-mail us with the name(s) of the nominated student(s). Accepted students will be contacted with the necessary information for application and registration.
Nomination Deadlines	Autumn Semester: May 15 Spring Semester: November 15
Courses	www.handels.gu.se/courseoffer
Workload	30 ECTS-credits per semester is considered full-time studies. In order to obtain and maintain student status and access to the campus facilities, student accommodation, insurance coverage, etc., course registration and class attendance is required throughout the entire duration of the semester.
Language Requirements	Although no official records of English are required, we expect nominated students to be proficient in English both in writing and in communicating in the classroom. The expected level of English proficiency is equivalent to IELTS 6.5 (total) or TOEFL 92 (total).
Erasmus+ Learning Agreements	It is our policy to sign this document upon the student's arrival at our campus. If signing the documents is required by the sending institution prior to arrival , proof of this will be requested. Students who meet this requirement, must wait until they have been allocated the courses indicated on the document as we will not be able to sign learning agreements before then.
Exams	No set exam period. Exams most often occur at the end of each course period. Students are encouraged to check the course schedules. NOTE: For the autumn period, exams can occur through the middle of January.
Accommodation	Provided by the Student Housing Services E-mail: studenthousing@gu.se or visit www.gu.se/studenthousing
Swedish Language Course	www.utbildning.gu.se/education/incoming-student/swedish-language-courses
Pick-up Service and Welcome Program	Provided by the University of Gothenburg's Welcome Services E-mail: welcomsprogramme@gu.se or visit www.gu.se/english/welcomeservices
Students with Disabilities	Incoming exchange students can apply for special support such as note-taking, adapted course literature, adapted examinations, support from a mentor or special software that can make reading and writing easier. See www.gu.se/disabilities for further information.

Grading Systems

There are four grading systems at the University of Gothenburg. The course syllabus will specify which grading scale applies for each course. The grading scale is specified in a footnote on the print-out of the transcript of records. For detailed information please see <https://studentportal.gu.se/english/graduation-and-degrees/degrees/grades-and-grading-scales/>

